

**Welcome to Techtorium New Zealand Institute of Information Technology Ltd.**  
Please read the instructions below carefully before you complete this enrolment form.

The purpose of this enrolment form is to obtain from you the information we need to enrol you into a qualification at our organisation. We also need to collect information from you which are required by the Ministry of Education and other Government agencies for statistical and registration reasons. Please fill in the form properly by:

1. Completing all sections of the form. 2. Printing your answers clearly in pen, or by ticking the box that applies for multi-choice questions. 3. Signing the form.

A. PERSONAL DETAILS		
Print your full legal name: _____		
Family Name: _____		
Given Name(s): _____		
Preferred First Name: _____		
Previous name(s) known by: _____		
If you have previously enrolled at this organisation under another name, what was that name? _____		
Preferred title: Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Other (specify): _____		
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Date of Birth: ____ / ____ / ____ Day Month Year		
If you know your NSN (National Student Number), please write it here: <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>		
B. CONTACT DETAILS		
Home address: _____		
Suburb: _____ City: _____ Postcode: _____		
Previous Address (if at current address less than 12 months):		
Home address: _____		
Suburb: _____ City: _____ Postcode: _____		
Address while studying (if different from home address):		Postal Address (if different from Home Address):
Address: _____		Address: _____
Suburb: _____ City: _____		Suburb: _____ City: _____
Phone: ( ) _____ Mobile: _____		Email: _____
Next of Kin: <i>(Name)</i> _____		<i>(Phone)</i> _____
Date you wish to start: _____		
Office Use Only		
PCENG#:	Public Trust#:	Studylink#:

**C IRD NUMBER COLLECTION FOR STUDENT LOAN INTEREST WRITE-OFF**

Do you currently have or will you have a Student Loan this year?

**No** – please go to the next section       **Yes** – please insert your IRD number (see notes for more information)

-     -

**Interest Free Student Loans and other Interest Write-offs**

If you have a student loan, or anticipate applying for one this year, you may be entitled to have the interest on your loan written off for the period of study.

On 1 April 2006, legislation was introduced to make student loans interest free for borrowers living in New Zealand. For more information on how to become eligible for interest free student loans, visit [www.ird.govt.nz/studentloans](http://www.ird.govt.nz/studentloans).

If you choose to provide your IRD number on the enrolment form this will be included with your enrolment details and will be reported to the Ministry of Education. The ministry of Education will send your study information to Inland Revenue to check if you are eligible for an interest write-off and adjust your student loan account automatically.

Completing your IRD number is voluntary. If you choose not to provide your IRD number you should contact inland Revenue directly if you think you may be eligible for an interest write-off.

Please Note: Completing your IRD number on this form is not an application for an interest write-off. If the information you provide is incorrect and can't be matched no write-off will occur. You will not be contacted directly in that event but you may contact Inland Revenue for more information.

**Citizenship & Residency:**

**You may need to supply evidence of residence or citizenship**

Tick the box which best describes your citizenship or permanent residency status

New Zealand Citizen       Australian Citizen       New Zealand Permanent Resident   
 Other       If 'Other' please specify: \_\_\_\_\_

If you ticked "Other", please also specify your fee/assistance status:

NZAID Scholarship (incl. Aotearoa, short-term training and post-graduate)   
 Full Fee Paying Foreign Student   
 Exchange Scheme approved by Ministry of Education   
 Foreign Research Based Post-Graduate   
 Military Personnel, Diplomatic Staff or Family, or   
 Persons Associated with Operation Deep Freeze On-Shore International PhD Student

During your time studying in this qualification will you be resident in New Zealand or overseas?

In New Zealand       Overseas

**Ethnicity:**

What ethnic group(s) do you belong to? (You may tick up to three boxes which apply to you)

NZ European/Pakeha	<input type="checkbox"/>	111	Greek	<input type="checkbox"/>	123	Chinese	421
New Zealand Maori	<input type="checkbox"/>	211	Polish	<input type="checkbox"/>	124	Indian	7431
Samoan	<input type="checkbox"/>	311	South Slav	<input type="checkbox"/>	125	Sri Lankan	441
Cook Island Maori	<input type="checkbox"/>	321	Italian	<input type="checkbox"/>	126	Japanese	442
Tongan	<input type="checkbox"/>	331	German	<input type="checkbox"/>	127	Korean	443
Niue	<input type="checkbox"/>	341	Australian	<input type="checkbox"/>	128	Other Asian	444
Tokelauen	<input type="checkbox"/>	351	Other European	<input type="checkbox"/>	129	Middle Eastern	511
Fijian	<input type="checkbox"/>	361	Filipino	<input type="checkbox"/>	411	Latin American	521
Other Pacific Peoples	<input type="checkbox"/>	371	Cambodian	<input type="checkbox"/>	412	African	531
British / Irish	<input type="checkbox"/>	121	Vietnamese	<input type="checkbox"/>	413	Other	611
Dutch	<input type="checkbox"/>	122	Other Southeast Asian	<input type="checkbox"/>	414	Not Stated	999

Please specify if "Other Pacific Peoples", "Other European", "Other Southeast Asian", "Other Asian" or "Other"

**Iwi:**  
 If you identified as New Zealand Maori in the previous question, what is the name of your Iwi?

You may enter more than one Iwi. If you do not know your Iwi, please enter 'Don't Know'.

**Iwi:**  
 Rohe (Iwi home area): \_\_\_\_\_

**Iwi:**  
 Rohe (Iwi home area): \_\_\_\_\_

**Iwi:**  
 Rohe (Iwi home area): \_\_\_\_\_

**Disability**

Do you live with the effects of significant injury, long term illness, or disability?  
*The information you supply is confidential.*

Yes

No

If yes, how would you describe your impairment, disability, or long term medical condition?

\_\_\_\_\_

\_\_\_\_\_

**Prior activity:**

What was your MAIN activity or occupation in New Zealand at 1 October 2010? You may tick only one box.

- |                                       |                          |    |   |                          |    |
|---------------------------------------|--------------------------|----|---|--------------------------|----|
| Secondary school student              | <input type="checkbox"/> | 01 | Non-employed or beneficiary (excluding retired) | <input type="checkbox"/> | 02 |
| Wage or salary worker                 | <input type="checkbox"/> | 03 | Self-employed                                   | <input type="checkbox"/> | 04 |
| University student                    | <input type="checkbox"/> | 05 | Polytechnic student                             | <input type="checkbox"/> | 06 |
| College of Education student          | <input type="checkbox"/> | 07 | House-person or retired                         | <input type="checkbox"/> | 08 |
| Overseas (irrespective of occupation) | <input type="checkbox"/> | 09 | Private Training Establishment Student          | <input type="checkbox"/> | 11 |
| Wananga Student                       | <input type="checkbox"/> | 12 |   |                          |    |

**D ACADEMIC INFORMATION**

**Secondary School:**

What was the name of the last secondary school you attended? *State "overseas" if applicable.*

\_\_\_\_\_

What was your last year at secondary school? \_\_\_\_\_

What was the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows you how many credits you have. Tick only one box.

- |   |                          |    |   |                          |    |
|---|--------------------------|----|---|--------------------------|----|
| No formal secondary qualifications                    | <input type="checkbox"/> | 00 | University Entrance   | <input type="checkbox"/> | 14 |
| 14 or more credits at any level                       | <input type="checkbox"/> | 11 | NCEA Level 3 or Bursary or Scholarship  | <input type="checkbox"/> | 15 |
| NCEA Level 1 or School Certificate                    | <input type="checkbox"/> | 12 | Overseas qualification (includes International Baccalaureate & Cambridge Exams) | <input type="checkbox"/> | 09 |
| NCEA Level 2 or 6 <sup>th</sup> Form Certificate      | <input type="checkbox"/> | 13 | Other   | <input type="checkbox"/> | 98 |
| Please specify if "Overseas qualification" or "Other" |                          |    | Not Known   | <input type="checkbox"/> | 99 |

**E. QUALIFICATION**

The name of the course you wish to enrol for:

**DIPLOMA IN PC ENGINEERING**

Qualification Start Date: \_\_\_\_\_

Qualification End Date (if known): \_\_\_\_\_

Have you studied at Techtorium NZIIT before? Yes  No

If you answered "yes", what was your ID number? \_\_\_\_\_

Do you intend to study: Part time  Full time

Please select the courses you wish to attend:

Hardware & Software

Networks

Internet

Applications

**Tertiary Study:**

Will this be the first year you have ever enrolled in a University, Polytechnic, College of Education, Private Training Establishment, or Wananga either in New Zealand or overseas since leaving school? (Do not include enrolments in STAR, community, or hobby classes).

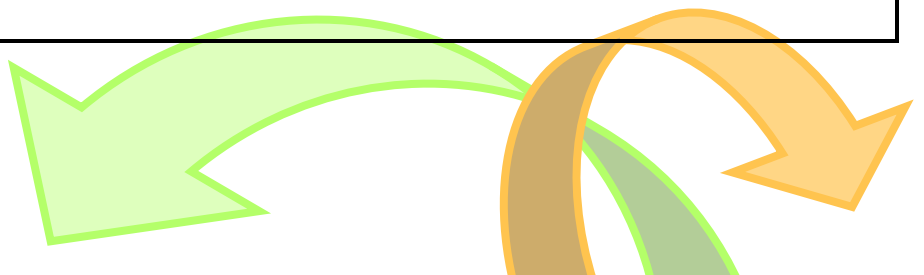
Yes  No

If you answered "No", please enter the name of the organisation you studied at and the year of your first enrolment:

Name: \_\_\_\_\_ Year: \_\_\_\_\_

What year do you expect to complete the academic requirements of your course/s in order to graduate with your qualification?

Year: \_\_\_\_\_



## F. OTHER INFORMATION

How did you hear about Techtorium?

<i>NZ Herald</i>	<input type="checkbox"/>	101	<i>Career Expo</i>	<input type="checkbox"/>	401
<i>'The Aucklander'</i>	<input type="checkbox"/>	102	<i>School Career Teacher</i>	<input type="checkbox"/>	402
<i>Suburban Newspaper</i>	<input type="checkbox"/>	103	<i>Unitec</i>	<input type="checkbox"/>	403
<i>Other print media</i>	<input type="checkbox"/>	110	<i>Plair</i>	<input type="checkbox"/>	404
<i>Friend</i>	<input type="checkbox"/>	201	<i>Other tertiary provider</i>	<input type="checkbox"/>	410
<i>Family Member</i>	<input type="checkbox"/>	202	<i>Other website</i>	<input type="checkbox"/>	302
<i>Techtorium Website</i>	<input type="checkbox"/>	301	<i>Other</i>	<input type="checkbox"/>	501

If you have selected "Other Print Media", "Other Tertiary provider", "Other Website" or "Other" please specify:

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## G DOCUMENTATION

To qualify as a **domestic student**, and so be entitled to the Government tuition subsidy, you must be a citizen of New Zealand (including students from the Cook Islands, Tokelau, or Niue who have New Zealand citizenship) or a permanent resident of New Zealand or a citizen or permanent resident of Australia residing in New Zealand. You must provide evidence of citizenship or permanent residency and to do so you must produce one of the following:

- Birth Certificate with place of birth stated as New Zealand, Cook Islands, Tokelau, or Niue.
- New Zealand passport
- A statement of Whakapapa, including date of birth, countersigned by a kaumatua.
- Certificate of citizenship or letter of confirmation.
- Overseas passport with residency stamp.

You can bring the original documentation to the enrolment desk, or alternatively please provide a certified copy. This means a photocopy of your original document, signed as being a true and accurate copy by a Justice of the Peace (JP), Solicitor, Minister of the Church, General Practitioner, or School Principal for example.

International students must bring their passport with them when they enrol.

**Please note** that your name, date of birth, and residency as entered on this enrolment will be included in the National Student Index and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see: <http://www.nsi.govt.nz/ima>.

Please list here all documents that you have attached to this enrolment form. Documents should be securely stapled to the back of the form.

## H DOCUMENTATION

Please provide details of your bank account for the deposit of items such as Travel Allowances

<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>
Bank		Branch		Account Number		Suffix

Name of Bank: \_\_\_\_\_

Name of Branch: \_\_\_\_\_ Town / City: \_\_\_\_\_

## Declaration

**Privacy** – The Organisation collects and stores information from this form to comply with the requirement of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate), Department of Immigration (if you are not a New Zealand citizen or permanent resident) and Agencies who support particular students through scholarships and prizes, payment of fees or other awards (if you are a recipient of one of these awards). The information is also used to select students for qualifications, to manage internal administrative processes, and for internal reporting. Information about students may be supplied to, and sought from, other educational organisations for the purpose of verifying academic records.

In addition, when required by statute, the Institute releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

In signing this enrolment form you authorise such disclosure on the understanding that the Organisation will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the Enrolments Officer.

NB: The Privacy Act came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires the Organisation to collect, hold, handle, use and disclose personal information in accordance with the twelve information privacy principles in the Act. <http://www.privacy.org.nz/privacy-act>.

**Fees** – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. The Organisation's policy on withdrawal and refund of fees may be obtained from the Enrolments Officer.

**Rules** – In signing this enrolment form you undertake to comply with the published rules and policies of the Organisation with regard to attendance, academic process, standard of dress, health and safety, and behaviour.

**Declaration** – I declare that to the best of my knowledge all the information supplied on, and with, this enrolment form is true and complete, I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_